



YOUR PARTNER FOR
SOLID WASTE SOLUTIONS

Solid Waste Authority Landfill Policies and Procedures

Included below are policies and procedures for the Solid Waste Authority's Landfill site. Our goal is to make a safe experience for everyone. It is very important for all of our customers, residents and employees to follow these procedures to ensure everyone's safety.

General Policies

1. **Speed Limit-** All customers must obey the posted speed limits for all road ways. Customers must obey all traffic signs at all times.
2. **Cell Phones.** Cell phone use is strictly prohibited at all times on the landfill.
3. **Smoking.** Smoking is not allowed at any time while on the landfill.
4. **Scavenging-** No person is allowed to pick through the material dumped on Solid Waste Authority property. All material dumped on Authority property becomes the property of the Solid Waste Authority of PBC per FDEP Rule 62-701.500(7)(i).
5. **Personal Protective Equipment.** Recommended all drivers, passengers and visitors will wear the required PPE at all times while on Solid Waste Authority landfill working face area. This includes a hard hat, safety glasses, sturdy, or steel toed shoes, high visibility vest and ear protection if applicable.
6. **No Alcohol** is permitted on SWA property at any time.
7. **A Hot Load**, or a load on fire, will be directed to a designated area. No Hot Load should be brought up on the working face of the landfill for any reason. The Fire Department will be notified.
8. **Tarps.** All trucks, containers or trailers shall remain tarped until the vehicle has reached the designated dumping area on the working face of the landfill. Any vehicle that is not clean after dumping should be tarped before leaving the working face of the landfill.
9. **Dumpsters and Compactors.** Dumpsters and Compactors shall not leave the working face of the landfill before doors are closed and debris is cleaned from the frame and rear of the truck.
10. **Cleaning out trucks.** Clean outs will be at the discretion of the site operator. No trucks will clean out without permission and will do so in an area designated by the operator. Turn off truck prior to cleaning out and make sure that all hatches are secure before leaving the dumping area to prevent leachate from escaping.
11. **Leachate.** Under no circumstances should liquids be discharged outside the working face of the landfill. All liquids should be drained before exiting the dumping area.
12. **Turnbuckles.** No driver shall open turnbuckles prior to entering the working face of the landfill.
13. **Clam trucks.** All booms will be lowered, doors closed and debris cleaned from the rear of the truck before exiting the working face of the landfill.
14. **Air Horns.** Blowing of air horns other than for safety reasons is strictly prohibited.
15. **Vehicles** should never be left unattended.

Landfill Working Face Procedures

The following procedures should be followed by all personnel using the Landfill.

1. All vehicles should wait to dump on the working face of the landfill until directed by Solid Waste Authority designated personnel.
2. Speed limit. All customers should be aware the landfill is a designated construction area and they should drive in a safe and appropriate manner.
3. Extreme caution should be used when maneuvering your vehicle around other vehicles. Also use caution when exiting and entering your vehicle to prevent slips and falls.
4. Prior to unloading, drivers are required to always securely latch open their tailgates to prevent swinging while the load is being dumped.
5. Remove your tarp only after safely parking your vehicle on the working face of the landfill.
6. Small residential vehicles or landscapers should not park directly next to a commercial hauler whenever possible.
7. All customers must maintain a safe distance between themselves and the next vehicle.
8. All passengers must remain in the vehicle while dumping. If you are hand unloading and need help then only those helping should exit the vehicle. **Children and pets must remain in the vehicle at all times.**
9. All persons will remain within close proximity of their vehicle at all times. Do not wander away from your vehicle.
10. All customers should remain vigilant and aware of their surroundings. Look out for other vehicles and equipment in your general vicinity.
11. **For liability reasons, the SWA will not unload boats, jet skis or any other load from trailers or vehicles. The customer will be allowed to tie off to a piece of equipment and pull out from under the boat or item if necessary. Customer must bring their own supplies to tie off to SWA equipment.**
12. Solid Waste Authority Personnel will not assist with freeing a stuck load. You will have to leave the working face of the landfill, go to your yard and free the load and return to dump.
13. Solid Waste Authority Personnel will not assist in opening or closing of compactor or roll off doors. If they are defective the driver should have them repaired before coming back to the landfill.
14. After dumping your load, please remember to lower your dump body and the boom.
15. Please exit the working face of the landfill in a safe and timely manner.

Violators of any of these policies or procedures will be reported to their company and our Risk Department. Repeat Offenders may be denied access to the landfill.