Solid Waste Authority of Palm Beach County

Solid Waste and Recycling Collection Services

Request for Expressions of Interest

Issue Date:
March 5, 2018

Requested Submission Deadline:
April 1, 2018

Solid Waste Authority of Palm Beach County
Attn: Colleen Robbs
Coordinator, Small Business Enterprise and Outreach Program
7501 N. Jog Rd.
West Palm Beach, FL 33412
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Solid Waste and Collection Services RFEI

1. General Background

The Solid Waste Authority of Palm Beach County is preparing to solicit sealed bids for Solid Waste and Recycling Collection Services in the fall of 2018. Franchises will be awarded for areas of unincorporated Palm Beach County with the contract term beginning October 1, 2019 and ending September 30, 2026.

The Authority seeks to obtain information from companies, including prime contractors and subcontractors or suppliers, which may be interested in participating in these contracts. Small, Minority and Woman-owned Business Enterprises (S/M/WBE) are strongly encouraged to respond. The information provided will be used to assist the Authority in structuring the bid in an effort to both maximize competition and provide enhanced opportunities for S/M/WBE firms as both prime contractors and subcontractors or suppliers.

The information provided will be shared with all interested parties, so those wishing to participate as subcontractors, suppliers or service providers are encouraged to respond as your information will be made available to interested prime contractors.

2. RFEI Objectives

The objective of this RFEI is to gauge the interest and availability of contractors, subcontractors and suppliers in participating in these franchise collection contracts, and to use this information to define, among other things, the number and size of franchise areas, the prequalification requirements, and the S/M/WBE requirements and goals for the contracts.

3. Process Overview

The Authority plans to host an outreach event in the near future. That outreach event will enable interested parties to learn more about the upcoming process and network with others similarly interested. Respondents to this RFEI will receive an invitation to this event; however the event is open to all interested parties. A response to this RFEI is not required to participate in the event or to participate in the upcoming bid. Your response is entirely voluntary.
4. Preliminary Schedule

The following table represents the Authority’s intended schedule for the upcoming procurement. This schedule should be considered preliminary and the Authority reserves the right to modify it at its discretion.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue Request for Expressions of Interest</td>
<td>March 5, 2018</td>
</tr>
<tr>
<td>Solid Waste and Recycling Bid Outreach</td>
<td>April 2018</td>
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<tr>
<td>Governing Board Approval of Invitation to Bid</td>
<td>August 2018</td>
</tr>
<tr>
<td>Bid Due Date</td>
<td>December 2018</td>
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<tr>
<td>Bid Award</td>
<td>February 2019</td>
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<tr>
<td>Contract Start</td>
<td>October 1, 2019</td>
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<tr>
<td>Contract End</td>
<td>September 30, 2026</td>
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</tbody>
</table>

5. RFEI Response

The Authority requests that responses be submitted no later than 5:00 p.m. E.S.T. on April 1, 2018.

Responses should include but not be limited to:

- The completed Expression of Interest Form
- Other information identified by the respondent.

Responses may be submitted in any format (mail, email, in person) to the contact identified below.

6. Cost of RFEI Response Preparation

The costs and expenses associated with the preparation of a response are the sole responsibility of the Respondent. In no event shall the Respondent have a claim against the Authority, its staff or its consultants or agents for reimbursement of any such costs or expenses.
7. Contact Information

Correspondence related to this RFEI shall be directed to:

Solid Waste Authority of Palm Beach County
Colleen Robbs
Coordinator, Small Business Enterprise and Outreach Program
7501 N. Jog Road
West Palm Beach, FL  33412
Phone: (561) 640-4000, ext. 4529
Fax: (561) 640-3400
Email: crobbs@swa.org

8. Disclaimer

This RFEI is not a procurement document. Responding to this RFEI is not required in order to participate in the upcoming bid.