



REPORT OF ANALYSIS

Printed 08/16/2017

Hydrogeologist
Palm Beach Solid Waste Authority
7501 N. Jog Rd.
West Palm Beach, FL 33412

Pace Project Number: 35325728
Report Period: 2017/Q3

RECEIVED

SEP 15 2017

Client Project ID: Central Transfer Station Surfa

Lab Sample ID

Client Sample ID

35325728001

CTSSE BLANK 072417

35325728002

CTSW-1

35325728003

METALS BLANK 072417

Sincerely,

A handwritten signature in black ink that reads "Martha Montero".

Martha Montero

Florida Certifications:

E83079 - Ormond Beach
E86240 - South Florida
E87627 - Charlotte



CASE NARRATIVE SUMMARY

Client Name:Palm Beach Solid Waste Authority
Project Name:Central Transfer Station Surfa

Pace Project Number:35325728

Date Received:07/24/2017

Report Date:08/03/2017

J(S5):Estimated Value. Surrogate recovery outside control limits due to matrix interferences (not confirmed by re-analysis).

Pace Analytical Services, Inc.

Project Name : Central Transfer Station Surfa

Order # : 35325728001

Diameter (in) :

Sheen : No sheen

Depth to Water (ft) :

Color : Clear

Total Depth (ft) :

Odor : No odor

Top of Casing (ft) :

Matrix : DI Water

PARAMETER MONITORING REPORT

Part III Analytical Results

Facility WACS ID : PBCC01

Sampling Date/Time : 07/24/2017 12:20

Test Site ID # : NA

Report Period : 2017/Q3

Well Name : CTSSE BLANK 072417

Well Purge (Y/N) : N

Classification of Ground Water : Equipment Blank

Well Type : () Background () Compliance

Groundwater Elevation (NGVD) : _____

() Intermediat (X) Other

Storet Code	Parameter Monitored	Sampling Method	Field Filter	Analysis Method	Analysis Date/Time	Analysis Results/Units	Detection Limits/Units		Dilution Factor
							MDL	PQL	

FIELD PARAMETERS

000537	Field Specific Conductance	Grab	N		07/24/2017 12:20	4.7 umhos/cm			umhos/cm	1
000010	Field Temperature	Grab	N		07/24/2017 12:20	26.3 deg C			deg C	1
000664	Field pH	Grab	N		07/24/2017 12:20	7.12 Std. Units			Std. Units	1
082078	Turbidity	Grab	N		07/24/2017 12:20	0.28 NTU			NTU	1

OTHER

000593	Chloride	Grab	N	EPA 300.0	07/25/2017 23:57	<2.5 mg/L	2.5	5.0	mg/L	1
000945	Sulfate	Grab	N	EPA 300.0	07/25/2017 23:57	<2.5 mg/L	2.5	5.0	mg/L	1
000599	Nitrogen, Ammonia	Grab	N	EPA 350.1	07/29/2017 16:44	0.036 I mg/L	0.020	0.050	mg/L	1
000601	Nitrogen, Kjeldahl, Total	Grab	N	EPA 351.2	07/31/2017 13:30	<0.086 mg/L	0.086	0.50	mg/L	1
000620	Nitrogen, Nitrate	Grab	N	EPA 353.2	07/25/2017 07:48	0.031 I mg/L	0.025	0.050	mg/L	1
000340	Chemical Oxygen Demand	Grab	N	EPA 410.4	08/02/2017 15:07	<12.5 mg/L	12.5	20.0	mg/L	1
000410	Alkalinity, Total as CaCO3	Grab	N	SM 2320B	07/31/2017 13:37	<5.0 mg/L	5.0	5.0	mg/L	1
000515	Total Dissolved Solids	Grab	N	SM 2540C	07/27/2017 15:59	<5.0 mg/L	5.0	5.0	mg/L	1
038260	MBAS, Calculated as LAS	Grab	N	SM 5540C	07/26/2017 11:31	0.12 I mg/L	0.099	0.20	mg/L	1

INORGANICS

001002	Arsenic	Grab	N	EPA 6010	08/02/2017 18:01	<5.0 ug/L	5.0	10.0	ug/L	1
001007	Barium	Grab	N	EPA 6010	08/02/2017 18:01	<5.0 ug/L	5.0	10.0	ug/L	1
001034	Chromium	Grab	N	EPA 6010	08/02/2017 18:01	<2.5 ug/L	2.5	5.0	ug/L	1
001045	Iron	Grab	N	EPA 6010	08/02/2017 18:01	<20.0 ug/L	20.0	40.0	ug/L	1
000929	Sodium	Grab	N	EPA 6010	08/02/2017 18:01	<0.50 mg/L	0.50	1.0	mg/L	1
001027	Cadmium	Grab	N	EPA 6020	08/01/2017 21:30	<0.050 ug/L	0.050	0.10	ug/L	1
001042	Copper	Grab	N	EPA 6020	08/01/2017 21:30	<0.93 ug/L	0.93	1.0	ug/L	1
000572	Lead	Grab	N	EPA 6020	08/01/2017 21:30	<0.50 ug/L	0.50	1.0	ug/L	1
001147	Selenium	Grab	N	EPA 6020	08/01/2017 21:30	<0.50 ug/L	0.50	1.0	ug/L	1
000576	Mercury	Grab	N	EPA 7470	08/01/2017 12:21	<0.10 ug/L	0.10	0.20	ug/L	1

ORGANICS

	Oil and Grease	Grab	N	EPA 1664B	07/28/2017 05:16	<1.1 mg/L	1.1	5.0	mg/L	1
	Petroleum Range Organics	Grab	N	FL-PRO	07/26/2017 08:29	<0.80 mg/L	0.80	1.0	mg/L	1

Pace Analytical Services, Inc.

Project Name : Central Transfer Station Surfa
 Diameter (in) :
 Depth to Water (ft) :
 Total Depth (ft) :
 Top of Casing (ft) :

Order # : 35325728002
 Sheen : No sheen
 Color : Light yellow
 Odor : No odor
 Matrix : Surface Water

PARAMETER MONITORING REPORT

Part III Analytical Results

Facility WACS ID : PBCC01
 Test Site ID # : PBCC09
 Well Name : CTSW-1
 Classification of Ground Water : SW-IIIIF
 Groundwater Elevation (NGVD) : _____

Sampling Date/Time : 07/24/2017 12:30
 Report Period : 2017/Q3
 Well Purge (Y/N) : N
 Well Type : () Background () Compliance
 () Intermediat (X) Other

Storet Code	Parameter Monitored	Sampling Method	Field Filter	Analysis Method	Analysis Date/Time	Analysis Results/Units	Detection Limits/Units		Dilution Factor
							MDL	PQL	

FIELD PARAMETERS

000537	Field Specific Conductance	Grab	N		07/24/2017 12:30	249 umhos/cm			umhos/cm	1
000010	Field Temperature	Grab	N		07/24/2017 12:30	33.0 deg C			deg C	1
000664	Field pH	Grab	N		07/24/2017 12:30	8.84 Std. Units			Std. Units	1
082078	Turbidity	Grab	N		07/24/2017 12:30	5.28 NTU			NTU	1

OTHER

000593	Chloride	Grab	N	EPA 300.0	07/25/2017 21:06	24.2 mg/L	2.5	5.0	mg/L	1
000945	Sulfate	Grab	N	EPA 300.0	07/25/2017 21:06	16.1 mg/L	2.5	5.0	mg/L	1
000599	Nitrogen, Ammonia	Grab	N	EPA 350.1	07/29/2017 16:45	<0.020 mg/L	0.020	0.050	mg/L	1
000601	Nitrogen, Kjeldahl, Total	Grab	N	EPA 351.2	07/31/2017 13:31	0.68 mg/L	0.086	0.50	mg/L	1
000620	Nitrogen, Nitrate	Grab	N	EPA 353.2	07/25/2017 07:46	<0.025 mg/L	0.025	0.050	mg/L	1
000340	Chemical Oxygen Demand	Grab	N	EPA 410.4	08/02/2017 15:07	34.7 mg/L	12.5	20.0	mg/L	1
000410	Alkalinity, Total as CaCO3	Grab	N	SM 2320B	07/31/2017 13:43	54.9 mg/L	5.0	5.0	mg/L	1
000515	Total Dissolved Solids	Grab	N	SM 2540C	07/27/2017 15:59	154 mg/L	5.0	5.0	mg/L	1
038260	MBAS, Calculated as LAS	Grab	N	SM 5540C	07/26/2017 11:31	0.13 lmg/L	0.099	0.20	mg/L	1

INORGANICS

001002	Arsenic	Grab	N	EPA 6010	08/02/2017 18:05	<5.0 ug/L	5.0	10.0	ug/L	1
001007	Barium	Grab	N	EPA 6010	08/02/2017 18:05	7.2 l ug/L	5.0	10.0	ug/L	1
001034	Chromium	Grab	N	EPA 6010	08/02/2017 18:05	<2.5 ug/L	2.5	5.0	ug/L	1
001045	Iron	Grab	N	EPA 6010	08/02/2017 18:05	47.6 ug/L	20.0	40.0	ug/L	1
000929	Sodium	Grab	N	EPA 6010	08/02/2017 18:05	17.1 mg/L	0.50	1.0	mg/L	1
001027	Cadmium	Grab	N	EPA 6020	08/01/2017 21:34	<0.050 ug/L	0.050	0.10	ug/L	1
001042	Copper	Grab	N	EPA 6020	08/01/2017 21:34	<0.93 ug/L	0.93	1.0	ug/L	1
000572	Lead	Grab	N	EPA 6020	08/01/2017 21:34	<0.50 ug/L	0.50	1.0	ug/L	1
001147	Selenium	Grab	N	EPA 6020	08/01/2017 21:34	<0.50 ug/L	0.50	1.0	ug/L	1
000576	Mercury	Grab	N	EPA 7470	08/01/2017 12:23	<0.10 ug/L	0.10	0.20	ug/L	1

ORGANICS

	Oil and Grease	Grab	N	EPA 1664B	07/28/2017 05:16	<1.1 mg/L	1.1	5.0	mg/L	1
	Petroleum Range Organics	Grab	N	FL-PRO	07/26/2017 08:29	<0.80 mg/L	0.80	1.0	mg/L	1

Pace Analytical Services, Inc.

Project Name : Central Transfer Station Surfa
 Diameter (in) :
 Depth to Water (ft) :
 Total Depth (ft) :
 Top of Casing (ft) :

Order # : 35325728003
 Sheen : No Sheen
 Color : Clear
 Odor : No Odor
 Matrix : DI Water

PARAMETER MONITORING REPORT

Part III Analytical Results

Facility WACS ID : PBCC01
 Test Site ID # : CTSSEB-
 Well Name : METALS BLANK 072417
 Classification of Ground Water : Equipment Blank
 Groundwater Elevation (NGVD) : _____

Sampling Date/Time : 07/24/2017 00:00
 Report Period : 2017/Q3
 Well Purge (Y/N) : N
 Well Type : () Background () Compliance
 () Intermediat (X) Other

Storet Code	Parameter Monitored	Sampling Method	Field Filter	Analysis Method	Analysis Date/Time	Analysis Results/Units	Detection Limits/Units		Dilution Factor
							MDL	PQL	

INORGANICS

001002	Arsenic	Grab	N	EPA 6010	08/02/2017 18:09	<5.0 ug/L	5.0	10.0	ug/L	1
001007	Barium	Grab	N	EPA 6010	08/02/2017 18:09	<5.0 ug/L	5.0	10.0	ug/L	1
001034	Chromium	Grab	N	EPA 6010	08/02/2017 18:09	<2.5 ug/L	2.5	5.0	ug/L	1
001045	Iron	Grab	N	EPA 6010	08/02/2017 18:09	<20.0 ug/L	20.0	40.0	ug/L	1
000929	Sodium	Grab	N	EPA 6010	08/02/2017 18:09	<0.50 mg/L	0.50	1.0	mg/L	1
001027	Cadmium	Grab	N	EPA 6020	08/01/2017 21:37	<0.050 ug/L	0.050	0.10	ug/L	1
001042	Copper	Grab	N	EPA 6020	08/01/2017 21:37	<0.93 ug/L	0.93	1.0	ug/L	1
000572	Lead	Grab	N	EPA 6020	08/01/2017 21:37	<0.50 ug/L	0.50	1.0	ug/L	1
001147	Selenium	Grab	N	EPA 6020	08/01/2017 21:37	<0.50 ug/L	0.50	1.0	ug/L	1
000576	Mercury	Grab	N	EPA 7470	08/02/2017 12:02	<0.10 ug/L	0.10	0.20	ug/L	1



W0# : 35325728

TODY RECORD



35325728

Quote: _____

Page 12 of 12

PB SWA

Company Name: 501 N. Jog Road, WPR, FL 33412

Contact: Thomas Sirna

City: Phone: 561 640-4000 Fax: 561 640-3400

Zip: _____

Project: Eastern County Transfer Station

Signature: *Thomas Sirna*

Circle One Event: Daily Weekly Monthly

Circle One Frequency: Daily Semi-Annual Annual N/A

Sample #	Sample ID	Collect Date	Collect Time	Matrix Code*	Field Filtered	Integrity OK(Y/N)	Total # of containers
1	CT SSE BROW	7-24-17	13:20	AFLE			7
2	CT SLE-1	7-24-17	13:30	S			1
3	Metals Tap 3	7-24-17	13:30	B			1
4							
5							
6							
7							
8							
9							
10							

Sample	TRC	pH	Pres Codes	Parameters
				See page 14 Letter of: 7-24-17

Container Type Codes	Matrix Codes	Preservative Type Codes	REMARKS
AV Amber Vial BV Plastic Vial P Plastic Vial AL Amber Luer CL Color Luer AP Amber Plastic AG Amber Glass SJ Soil Jar Other _____	ESV Enclave Sampler EPV Enclave Preservative Vial PLC Plastic Luer PLU Plastic Luer Z Ziploc Bag TB Tedlar Bag WVP Whirl Pak G Gallon Jug TC Terra-cone	SL Sludge SO Soil Sediment AO Aquatics NA Nonaqueous PE Petroleum O Other (Please Specify)	2-0 file # 3193

Item	Relinquished by	Affiliation	Date	Time	Received by	Affiliation	Date	Time	Required State Certification
1	<i>Thomas Sirna</i>		7/24/17	14:30	<i>Thomas Sirna</i>		7/24/17	15:00	FL GA SC NC NJ PA LA TX IL
2	<i>Thomas Sirna</i>		7/24/17	17:00	<i>Thomas Sirna</i>		7/24/17	17:10	
3									
4									

Pompano Lab 954-582-4300 Revision: F-ALL-C-007-Rev.00

C.O.C. Serial # 127477

CENTRAL COUNTY TRANSFER STATION SURFACE WATER

SWA PERMIT # C.O.A.F.5.E I & II

- 1 Surface Water: CTSW-1
- 1 Equipment Blank CTSSE Blank-

Parameters (Matrix: Surface Water)

A. Metals

Arsenic	Chromium	Lead	Sodium
Barium	Copper	Mercury	Selenium
Cadmium	Iron		

B. Indicator Parameters

Ammonia Nitrogen	Nitrate N	Oil & Grease
Total Alkalinity	TKN (Total Kjeldahl Nitrogen)	Sulfate
C.O.D.	TDS (Total Dissolved Solids)	Chloride
TRPH (Total Recoverable Petroleum Hydrocarbons)		
Foaming Agents (MBAS)		

C. Field Parameters

- Conductivity (field)
- pH (field)
- Temperature (field)
- Turbidity (field)

READ STAFF GUAGE

READ METER AT MASTER PUMP STATION

2 of 2 COC # 127477

SOLID WASTE AUTHORITY

DIVISION OF ENVIRONMENTAL PROGRAMS

EQUIPMENT BLANK DATA SHEET

Facility Identification: Central County Transfer Station Facility GMS#

Sample Type: Grab

Sample Name: **CTSSEBLANK-** Date: **7-24-17**
072417 Time: **12:20**

Equipment blanks are collected before sampling .
 DI water supplied
 by the Laboratory is poured into the precleaned equipment.
 and then poured into the sample bottles.
 This process is repeated until all sampling bottles are filled.

Notes and Comments
 Weather: **Sunny hot humid 14 Breeze**
 Conductivity on scale X **US**
 PH **< 2.0** in preservative
Pace DI water
Lot # 0621 17
4L - 3
 Bucket# **D**
 Beaker# **F**

Field Parameters	Units	Standard Appearance
Temperature:	26.3 C	Color: clear
Specific Cond:	4.7 uMHOS/cm	Odor: no odor nosheen
Redox Potential	27	
PH:	7.12 Std. Units	
Turb:	0.28 NTU	
D.O.	— Mg/L	

Sample Container Inventory				
Quantity	Size	Type	Preservation	Analysis

Sampled By: **Brenda Deery**
Mason

Method of Shipment **Pace**

SOLID WASTE AUTHORITY DIVISION OF ENVIRONMENTAL PROGRAMS SURFACE SITE DATA SHEET

Facility Identification: Central County Transfer Station

Sample Type: Grab

Sample Name: **CTSW-1**
WACS Facility ID: PBCC01
WACS Test Site ID: PBCC09

Date: 7-24-17
Time: 12:30

Depth of Sample: ~ 24"
Description: Adjacent to Storm water structure in pond

North gauge - can't read
South staff gauge 8.08

Notes and Comments

Weather: sonny hot humid Breezy

Conductivity on scale XUS
PH 2.0 in preservative

Pumpstation
meter
259846

Bucket# D

Beaker# F

Field Parameters	Units	Standard Appearance
Temperature:	<u>33.0</u> C	Color: <u>light yellow</u> Odor: <u>no odor no sheen</u>
Specific Cond:	uMHOS/cm	
Specific Cond: ATC	<u>249</u> uMHOS/cm	
PH:	<u>8.84</u> Std. Units	
Turb:	<u>5.28</u> NTU	
D.O.	- Mg/L	

Sample Container Inventory

Quantity	Size	Type	Preservation	Analysis

Sampled By: Brenda Carey
[Signature]

Method of Shipment: Parcel

Pace Container Order #261170

Addresses

Order By :

Company Palm Beach Solid Waste Authority
 Contact Downey, Brenda
 Email bdowney@swa.org
 Address 7501 N. Jog Rd.
 Address 2 _____
 City West Palm Beach
 State FL Zip 33412
 Phone NONE

Ship To :

Company Palm Beach Solid Waste Authority
 Contact Downey, Brenda
 Email bdowney@swa.org
 Address 7501 N. Jog Rd.
 Address 2 _____
 City West Palm Beach
 State FL Zip 33412
 Phone NONE

Return To:

Company Pace Analytical Pompano Beach
 Contact Raschke, Christina
 Email christina.raschke@pacelabs.com
 Address 3610 Park Central Blvd North
 Address 2 _____
 City Pompano Beach
 State FL Zip 33064
 Phone (954)582-4300

Info

Project Name Central County Transfer Station SW Due Date 07/10/2017 Profile 3193 Quote _____
 Project Manager Raschke, Christina Return _____ Carrier Courier Location FL

Trip Blanks

Include Trip Blanks

Bottle Labels

Blank
 Pre-Printed No Sample IDs
 Pre-Printed With Sample IDs

Bottles

Boxed Cases
 Individually Wrapped
 Grouped By Sample

Return Shipping Labels

No Shipper Number
 With Shipper Number

Misc

Sampling Instructions
 Custody Seal
 Temp. Blanks
 Coolers _____
 Syringes _____
 Extra Bubble Wrap
 Short Hold/Rush Stickers
 DI Water Liter(s)
 USDA Regulated Soils

COC Options

Number of Blanks 0
 Pre-Printed _____

# of Samples	Matrix	Test	Container	Total	# of QC	Lot #	Notes
2	WT	Metals	500mL plastic HNO3	2	0		
2	WT	NH3, COD, TKN	1-250mL Plastic H2SO4	2	0		
2	WT	Alk, MBAS, NO3, SO4, Cl	500mL plastic unpres.	2	0		
2	WT	FL Pro Low Volume for Waters	2-100 mL Amber Glass w/ H2SO4	4	0		
2	WT	Oil and Grease by 1664 HEM	1-1L Amber Glass Wide Mouth w/ H2SO4	2	0		
2	WT	TDS	500mL Plastic Unpres.	2	0		

Hazard Shipping Placard In Place : NO

RETURN WITH COC

*Sample receiving hours are Mon-Fri 8:00am-6:00pm unless special arrangements are made with your project manager.

*Pace Analytical reserves the right to return hazardous, toxic, or radioactive samples to you.

*Pace Analytical reserves the right to charge for unused bottles, as well as cost associated with sample storage and disposal.

*Payment term are net 30 days.

*Please include the proposal number on the chain of custody to insure proper billing.

Sample Notes

Ship Date : _____
 Prepared By: _____
 Verified By: _____
 Tracking Num: _____

Internal Notes

Sample ID
WO#: 35325728
EUR

Project # _____
Project Manager: _____

PM: MIM Due Date: 08/03/17
CLIENT: 36-PBCSWA

Date and Initials of person: _____
Examining contents: _____
Label: DMF
Deliver: _____
pH: _____

Client: _____

Thermometer Used: T-315 Date: 7/24/17 Time: 1710 Initials: DMF

Cooler #1 Temp.°C	<u>2.3</u> (Visual)	(Correction Factor)	<u>0.1</u>	(Actual)	<u>2.2</u>	<input checked="" type="checkbox"/> Samples on ice, cooling process has begun
Cooler #2 Temp.°C	_____ (Visual)	(Correction Factor)	_____	(Actual)	_____	<input type="checkbox"/> Samples on ice, cooling process has begun
Cooler #3 Temp.°C	_____ (Visual)	(Correction Factor)	_____	(Actual)	_____	<input type="checkbox"/> Samples on ice, cooling process has begun
Cooler #4 Temp.°C	_____ (Visual)	(Correction Factor)	_____	(Actual)	_____	<input type="checkbox"/> Samples on ice, cooling process has begun
Cooler #5 Temp.°C	_____ (Visual)	(Correction Factor)	_____	(Actual)	_____	<input type="checkbox"/> Samples on ice, cooling process has begun
Cooler #6 Temp.°C	_____ (Visual)	(Correction Factor)	_____	(Actual)	_____	<input type="checkbox"/> Samples on ice, cooling process has begun

Courier: Fed Ex UPS USPS Client Commercial Pace Other _____
Shipping Method: First Overnight Priority Overnight Standard Overnight Ground Other _____
Billing: Recipient Sender Third Party Unknown

Tracking # _____

Custody Seal on Cooler/Box Present: Yes No Seals Intact: Yes No Ice: Wet Blue None

Packing Material: Bubble Wrap Bubble Bags None Other _____

Samples shorted to lab (If Yes, complete) Shorted Date: N/A Shorted Time: N/A Qty: NA

Comments:

Chain of Custody Present	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	<p style="text-align: center;">Preservation Information:</p> Preservative: _____ Lot #/Trace #: _____ Date: _____ Time: _____ Initials: _____
Chain of Custody Filled Out	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Relinquished Signature & Sampler Name COC	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Samples Arrived within Hold Time	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Rush TAT requested on COC	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	
Sufficient Volume	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Correct Containers Used	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Containers Intact	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Sample Labels match COC (sample IDs & date/time of collection)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
All containers needing acid/base preservation have been checked.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
All Containers needing preservation are found to be in compliance with EPA recommendation	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
Exceptions: VOA, Coliform, TOC, O&G, Carbamates				
Headspace in VOA Vials? (>6mm):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	
Trip Blank Present:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	

Client Notification/ Resolution:
Person Contacted: _____

Date/Time: _____

Comments/ Resolution (use back for additional comments): _____

Project Manager Review: _____

Date: _____